

**Carondelet Leadership Academy**  
**October 28th, 2019**  
**6:00 PM/CLA Library**

**Call to Order 6:00 PM**

**Joe Jacobson**

**Roll Call**

**LaShaunda Hoffman**

Present: Joe Jacobson, Shenelle DuBose, David Bramlett,  
LaShaunda Hoffman, Ailce Duarte-Fletcher  
Absent: Lori Kindler

**Additions, Corrections, Modifications to Agenda**

**Joe Jacobson**

None

**Approval of Agenda**

**Joe Jacobson**

Motion made by David Bramlett to approve agenda; 2<sup>nd</sup> by Ailce Duarte-Fletcher. Motion unanimously approved.

**Public Comment**

None

**Financial Report**

**Ailce Duarte-Fletcher**

Ailce Duarte-Fletcher thanked David Bramlett for the new data dashboard. She then reviewed the September 2019 financials. Purchased Services and Supplies continue to be higher than budget in September due to invoicing coming in for annual renewals (subscriptions, memberships, insurance) and start up supplies. The Finance Committee discussed having a Cash on Hand goal between 45-60 days. Enrollment in October was 407 with ADA calculated at 370 for funding. Patrice Coffin explained how the school monitors the ADA with DESE on a monthly basis, making adjustments as necessary.

**Education Committee Report**

**David Bramlett**

David Bramlett reviewed the new board dashboard and setting of goals for staff. The committee is reviewing MAP and iReady. A MAP Predictor will be updated. In October the current enrollment sits at 412 with an actual ADA of 386.

**Leadership Team Report**

**Patrice Coffin**

Patrice Coffin briefly reviewed the dashboard. A comparison of neighborhood test scores was distributed. Also, highlighted article in the St. Louis Post Dispatch regarding MAP scores and improvement. These stats will be included in the renewal.

Apryll Mendez reported on the recent visit by DESE and the MCPSC. She also reported that work is continuing on the charter renewal. Next deadline is Nov 15, 2019. Renewal process was reviewed. There will be a public hearing on January 15, 2020 in the evening which board members will need to attend. It will be followed by a 7pm board interview with the Board of Directors of MCPSC.

**Governance Report**

**Joe Jacobson**

Joe Jacobson reported that it was brought to his attention from our sponsor that the board did not file a request to amend the contract for iReady to replace NWEA. The board will need to file for any future material changes, including curriculum.

The contract was signed with Offor Group for the Executive Director search. A grant by Opportunity Trust will pay for the search. A grant agreement is being signed.

Patrice Coffin introduced an proposed update to Policy 6189 regarding the Missouri Course Access and Virtual School Program due to state statute changes.

Stephen Wilkerson, a candidate for the school board, was introduced.

## **Action Items**

### **Approval of Minutes: September 24th, 2019 meeting**

Motion by David Bramlett; 2<sup>nd</sup> by Ailce Duarte-Fletcher. Motion unanimously approved.

### **Approval of September, 2019 Financial Statements**

Motion by Shenelle DuBose; 2<sup>nd</sup> by David Bramlett. Motion unanimously approved

### **Approval of September, 2019 Financial Statements**

Motion by Shenelle DuBose; 2<sup>nd</sup> by David Bramlett. Motion unanimously approved

### **Approval of Stephen Wilkerson to join CLA Board of Education**

Motion by Ailce Duarte-Fletcher; 2<sup>nd</sup> by Shenelle DuBose. Motion unanimously approved

### **Approval of updated Policy 6189 CLA will participate in the Missouri Course Access and Virtual School Program**

Motion by Shenelle DuBose; 2<sup>nd</sup> by LaShaunda Hoffman. Motion unanimously approved

### **Approval of iReady student assessment in place of NWEA**

Motion by Shenelle DuBose; 2<sup>nd</sup> by LaShaunda Hoffman. Motion unanimously approved

## **President's Remarks**

**Joe Jacobson**

Next Meeting Date: November 25th, 2019 at 6:00 pm - Annual Audit Presentation

## **Adjournment**

Motion to adjourn David Bramlett, 2<sup>nd</sup> by Shenelle DuBose, passed unanimously. Meeting adjourned at 7:40 pm.

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Secretary

Date